



May 28th, 2025

Board of Health Packet

TriCounty Health Building

133 S 500 E

Vernal, UT 84078

12 p.m.

BOARD OF HEALTH

John Mathis - Randy Asay - Tracy Killian - William Lefevre

Shanna Wheeler - Jodi Tinker - Kim Harding - Emmett Duncan - Sterling Haws - Irene Hansen



Uintah County
133 South 500 East
Vernal, UT 84078
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409 South 200 East
Roosevelt, UT 84066
(435) 722-6300

Kirk Benge, M.P.H.
Director/Health Officer

TRICOUNTYHEALTH.COM

AGENDA (* denotes an action item)

Topic (Click on a highlighted title to jump to the page)	Presenter
Call to Order	Board Chair - Dr. John Mathis
Prayer & Pledge	By Invitation
1. *Approval Of Minutes	Board Chair - Dr. John Mathis
2. Ualboh - Brief Report On Highlights And Takeaways	Willis, Shanna, Irene, Jodi
3. Presentation - Disability In Tricounty	Madeline George
4. Updates	Director Benge, Darrin Brown
5. *Approval Of Check Register	Bruce McKee
6. Financial Report	Bruce McKee
7. *Consideration Of A One-Time Retirement Incentive	Director Benge, Bruce McKee
8. *Consideration Of A Resolution Of The Tricounty Board Of Health Establishing A Fatality Review Committee For Daggett, Duchesne, And Uintah Counties And Providing For The Review Of Causes And Contributing Factors Related To Deaths Involving Substance Abuse, Suicide, Mental Health, Or Children And Adolescents.	Director Benge
9. New Contracts DHHS • Final-Combined EPSDT Consumer Ed-Tri County-1602 FDA • Long-Term Limited Scope Food, Feed and Cosmetics Information Sharing Agreement (ISA)	Director Benge
10. Minimum Performance Review & Attestation/Checklist	Darrin Brown
11. Additional Updates & Discussion	Director Benge
12. A CLOSED MEETING MAY BE CALLED AS-NEEDED (as permitted By §52-4-205 Of State Code)	Board Chair - Dr. John Mathis
13. Adjourn	

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AGENDA LINKS, INFO & DETAILS

MEETING MINUTES*

Jan 22nd, 2025 meeting - Click [THIS LINK](#) to review the minutes.

UPDATES

- Communicable disease surveillance updates are available at:
<https://tricountyhealthhut.gov/communicable-disease-and-surveillance/>
- WIC Audit and Site Visit occurred in April
- Financial Audit was completed in May
- Revize Website upgrades and unexpected invoice from Keystone Marketing
- Federal Funding cuts and projected cuts continue:
 - CDC's Office on Smoking and Health (OSH) was eliminated by the U.S. Department of Health and Human Services (HHS) on April 1 - This could represent a 12% cut to our tobacco programs unless the funding come through a different office/method
 - Administration for Strategic Preparedness and Response (ASPR), responsible for national disaster and public health emergency response, will move under the CDC as part of HHS restructuring and consolidation of 28 divisions down to 15 divisions. This puts HPP & MRC funding in potential limbo (approx 100K annually).
 - WIC received an 8% (25k) cut this year based on the overall lower participation rate of Utah, coupled with our comparative participation rate locally (which has been improving tremendously).
 - Staff have been informed to brace for potential cuts of up to 25% cut to the Vaccine For Children program.

APPROVAL OF CHECK REGISTER*

Click [THIS LINK](#) to review the summarized Check Register (invoice listing). [THIS LINK](#) provides a more detailed look at some types of expenses (like Amazon).

FINANCIAL REPORT

Click [THIS LINK](#) to view the Financial Summary.

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CONSIDERATION OF A ONE-TIME EARLY RETIREMENT INCENTIVE PROGRAM*

Raima, Bruce and I have been evaluating how to approach a potential reduction in workforce (RIF). We recommend the board consider a one-time early retirement incentive. This approach provides a respectful and voluntary option for employees nearing retirement to leave the workforce while creating opportunities for advancement and growth among remaining staff. By encouraging natural transitions, we aim to minimize disruption while aligning our workforce with current financial realities. Here is a [Summary of the Proposal for your consideration.](#)

CONSIDERATION OF A RESOLUTION OF THE TRICOUNTY BOARD OF HEALTH ESTABLISHING A FATALITY REVIEW COMMITTEE FOR DAGGETT, DUCHESNE, AND UNTAH COUNTIES AND PROVIDING FOR THE REVIEW OF CAUSES AND CONTRIBUTING FACTORS RELATED TO DEATHS INVOLVING SUBSTANCE ABUSE, SUICIDE, MENTAL HEALTH, OR CHILDREN AND ADOLESCENTS.

This was originally proposed as a concept in our Sept 2024 Board meeting. At that time, the board suggested we continue to evaluate this with legal counsel to ensure this complied with applicable laws. That review has been done.

This resolution would establish a committee to review circumstances related to deaths involving substance abuse, suicide, mental health, or children and adolescents. This would provide a legal framework for Hospitals, jails, and mental health agencies to review whether recent patients/inmates/clients died by suicide, drug overdose, or other factors, and work to identify and address potential trends or interventions.

This committee would also review deaths in children and adolescents, as these are commonly related to injury, abuse, or suicide. This committee would also be empowered to look for trends or potential interventions that could be addressed on these fronts as well.

The [RESOLUTION IS ATTACHED HERE](#) for your consideration.

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NEW OR RENEWED CONTRACTS

The following contracts have been signed or renewed :

Click on any link to review

DHHS

- [Final-Combined EPSDT Consumer Ed-Tri County-1602](#) - This contract is essentially a renewal of ongoing services with some revisions and funding decrease to better match our actual services

FDA

- [Long-Term Limited Scope Food, Feed and Cosmetics Information Sharing Agreement \(ISA\)](#) - This is a new contract with FDA allowing us to be looped in regarding investigations into food, feed, or cosmetics before the investigation is made public.

MINIMUM PERFORMANCE REVIEW & ATTESTATION/CHECKLIST

In order to best comply with Utah Law and be prepared for an audit of our minimum performance funding, we like to complete this checklist and attestation annually. I believe all of our obligations are in place (pending completion of an annual evaluation of the performance of the Health Officer) [ATTACHED HERE](#) for your review is the checklist/attestation.

ADDITIONAL UPDATES & DISCUSSION

OTHER ITEM

- Save the date:
 - **NALBOH Annual Conference - Savannah, Georgia on October 6-8, 2025**
 - **Board Retreat - Dates**

Other items as needed.

End

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